



City of Marco Island

ESTOPPEL REQUEST

Company Name: _____

Address: _____

Phone: _____ **Email:** _____

City of Marco Island
50 Bald Eagle Drive
Marco Island, FL 34145

Please complete all of the following information and email to estoppel@cityofmarcoisland.com. We charge a \$25 processing fee that can be paid by credit card over the phone or a physical check. 24 Hr rush orders may be subject to additional fees. We will reply to your request within 72 hours after receipt. Incomplete forms will be returned.

Closing Date: _____

Owner's Name: _____

Address: _____ **Unit:** _____

Legal (for all SF lots): **Unit:** _____ **Block:** _____ **Lot:** _____

Check One: **Vacant Lot** **Condo** **Single Family Home** **Commercial**

Check One: **Sale of Property** **Re-Finance**

Folio #: _____

Please do not write below this line

YES, the following assessments are due and payable:
NO, there are no past liens.

Sewer Connected: Yes No

SEPARATE CHECKS NEEDED ON MONIES DUE BELOW

Code Violations:	Amount Due _____	Acct #: _____
Assessment:	Amount Due _____	Acct #: _____
Bldg. Permit Fees:	Amount Due _____	Acct #: _____
Water/Sewer Charges:	Amount Due _____	Acct #: _____

Note: For current water/sewer customers, amount due is projected through closing date.

Note: _____

Signed: _____
(City Employee)

Date: _____

Estoppel Number: _____

Disclaimer: This document is not an official record and has been prepared at the request of the recipient. The Finance Department of the City of Marco Island, Florida, and its employees disclaim any liability for any errors in the information provided herein and do not warrant the accuracy of the information. To ensure accuracy, you should have an independent search prepared by a qualified abstract of the company or an attorney-at-law. The delinquent records for the City of Marco Island are open for inspection by anyone desiring to perform a search. Building Permit fees are not accurate until permit has been completed.