



WINDOW - DOOR PERMIT APPLICATION 2007 FLORIDA BUILDING CODE

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Job Information

Owner: _____ Application Date: _____
 Job address: _____ Permit #: _____
 Owner's mailing address: _____ Tax/Folio #: _____
 Permit expiration date: _____ Est. cost: _____
 Legal Address Unit: _____ Block: _____ Lot: _____

Work being performed

Description of Work (including each model/series): _____

Number of openings w/impact rating: _____ w/o impact rating: _____

Are all openings being replaced: Yes No If No complete items (a) and (b) below.

(a) Total area of glazed openings of entire house: _____

(b) Total area of glazed openings being replaced: _____

Are all openings being replaced size for size? Yes No

If other than single family, what actions are being taken to insure egress and Fire Department access?

Contractor Information

Contractor: _____ State Cert/CC Comp Card #: _____
 Qualifier's name: _____ Job rep: _____
 Address: _____ Phone #: _____ Fax: _____
 City: _____ State: _____ Zip: _____

The following must be included with the application

- _____ Two copies of Job Specific Design Pressures prepared by a design professional.
- _____ Two copies of the complete floor plan with opening locations, window types and design pressures for each opening clearly indicated.
- _____ Two copies of product approval for each different project. State of Florida Product Approval and Miami Dade Notice of Acceptance are both acceptable. (Three sets of plans for commercial.)

Regulations and Information

1. City of Marco Island Building Services is regulated by the 2007 Florida Building Code. For more information about the code or to purchase the code, visit <http://www.floridabuilding.org>.
2. Information about Wind Loads can be found in Section 1609 of the 2007 Florida Building Code.

3. The basic wind speed is 140 mph. Exposure category is either B or C, depending on the location of the building. There is a map showing the exposure categories in the Building Services office and on the Building Services web page.
4. See Chapter 34, Existing Structures regarding replacement of windows
5. Plans size should be 24" x 36" or smaller, on standard paper. Plans must be to scale.
6. Owner-builders must sign an affidavit and supply homeowners insurance.
7. One application must be filled out with the original signature of the qualifier pulling the permit.
8. The fee for window/door replacement for a commercial project is \$50.00 per required inspection, plus fire fees when required. The fee for window/door replacements in single-family is \$40.00 for the first opening, plus \$20.00 each additional opening, maximum fee \$100.00.
9. A plan check fee of 15% of the permit fee will be charged at the time of application. This fee is not refundable nor is it credited to any other fee.
10. The Electronic Data Conversion Surcharge, added to all permits, will equal 5% of the total permit cost, with a minimum charge of \$5.00 and a maximum charge of \$300.00. The fee is capped at \$100.00 if the documents are also submitted in electronic format.
11. If the contractor or owner plans to apply for the opening protection insurance discount, all openings must be impact resistant, that is all windows, doors and garage doors.

RECORDED NOTICE OF COMMENCEMENT MUST BE POSTED IF THE PROJECT VALUATION EXCEEDS \$2,500.00

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE RECORDING YOUR NOTICE OF COMMENCEMENT.

Contractor's Affidavit

I certify that all the foregoing information is accurate and that all work must be done in compliance with all applicable laws regulating construction and zoning. I understand **THERE WILL BE A FINAL INSPECTION** of the work permitted herein. Compliance will be strictly enforced.

No work whatsoever will commence until the building permit has been issued.

- The permit fee will be quadrupled if work is started without an approved permit.
- The permittee further understands that only licensed contractors may be employed and that the structure shall not be used or occupied until a Certificate of Occupancy is issued.
- See Section 105.4.1.1 of the Marco Island Administrative Construction Code for information regarding the permit expiration date.

Print Name of Qualifier

Signature of Qualifier

State of Florida

County of _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20____,

by _____, who is personally known to me or has produced _____ as identification.

Signature, Notary Public – State of Florida

(Seal)

Printed, Typed, or Stamped Name of Notary