



**Pool Spa Permit**  
 Building Permit  
**Florida Building Code 5th Edition (2014)**

**13**

**Job Information** Application Date: \_\_\_\_\_ Est. cost: \_\_\_\_\_ Permit #: \_\_\_\_\_  
 Tax/Folio #: \_\_\_\_\_ Job Address: \_\_\_\_\_  
 Legal Sub/Unit/Blk/Lot: \_\_\_\_\_  
 Owner Name: \_\_\_\_\_  
 Owner Mailing Address (if different): \_\_\_\_\_  
 Description of Work: \_\_\_\_\_  
 \_\_\_\_\_

**Contractor Information**

Contractor: \_\_\_\_\_ State Cert/CC Comp Card #: \_\_\_\_\_  
 Qualifier's name: \_\_\_\_\_ Job rep: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone/Fax/E-mail: \_\_\_\_\_  
 Pool Sub: \_\_\_\_\_ State Cert/CC Comp Card #: \_\_\_\_\_  
 Electric Sub: \_\_\_\_\_ State Cert/CC Comp Card #: \_\_\_\_\_

**Work being performed**

New Pool: \_\_\_\_\_ New Spa: \_\_\_\_\_ Fountain: \_\_\_\_\_ Square footage (*not including deck*): \_\_\_\_\_  
 Size of footing and reinforcing if screen enclosure is anticipated: \_\_\_\_\_  
 Safety option to be installed: \_\_\_\_\_

**To be completed by the Electrical Contractor**

Size of existing service: \_\_\_\_\_ amps Square footage of house: \_\_\_\_\_  
 Pool equipment sub-panel: \_\_\_\_\_ amps Wattage of pool lights: \_\_\_\_\_  
 Horsepower each pool pump motor: \_\_\_\_\_ Horsepower of blowers: \_\_\_\_\_  
 Electric pool heater #BTU's: \_\_\_\_\_ Pool heater amperage: \_\_\_\_\_

**Please be advised that significant portions of the City of Marco Island are subject to deed restrictions. It is incumbent upon the property owner to research deed restrictions that may be applicable to their property. Questions regarding deed restrictions should be directed to the Marco Island Civic Association (MICA) at (239) 642-7778.**

**The following must be included with the application**

- \_\_\_\_\_ Two copies of a site plan showing pool setbacks, pool deck elevation, seawall elevation and location of pool equipment.
- \_\_\_\_\_ Residential Swimming Pool, Spa and Hot Tub Safety Act Notice of Requirements Form, unless submitting for a commercial pool.
- \_\_\_\_\_ 2 copies of signed and raised sealed engineered pool plans or...
- \_\_\_\_\_ 2 copies of signed, raised sealed engineered pool plan typicals on file with building department.
- \_\_\_\_\_ Two copies of plan showing routing gas line and method of venting and provision for combustion air if a gas pool heater is to be installed.
- \_\_\_\_\_ Designate safety option to be installed.
- \_\_\_\_\_ 3 copies of plans for commercial pools.

City of Marco Island  
Permit Number \_\_\_\_\_

Building Services

Residential Swimming Pool  
Spa and Hot Tub Safety Act

Notice of Requirements

**I (we) acknowledge that a new swimming pool, spa or hot tub will be constructed or installed at \_\_\_\_\_, and hereby affirm that one of the following methods will be used to meet the requirements of Chapter 515, Florida Statutes:**

**Please initial the method(s) to be used for your pool:**

\_\_\_\_\_ The pool will be isolated from access to the home by an enclosure that meets the pool barrier requirements of Florida Statute 515.29;

\_\_\_\_\_ The pool will be equipped with an approved safety pool cover that complies with ASTM F 1346-91 (Standard Performance Specifications for Safety Covers for Swimming Pools, Spas and Hot Tubs);

\_\_\_\_\_ All doors and windows providing direct access from the home to the pool will be equipped with an exit alarm that has a minimum sound pressure rating of 85 decibels at 10 feet;

\_\_\_\_\_ All doors providing direct access from the home to the pool will be equipped with self-closing, self-latching devices with release mechanisms placed no lower than 54" above the floor or deck;

I understand that not having one of the above installed at the time of final inspection, or when the pool is completed for contract purposes, will constitute a violation of Chapter 515.F.S. and will be considered as committing a misdemeanor of the second degree, punishable by fines up to \$500 and/or up to 60 days in jail as established in Chapter 775,F.S.

\_\_\_\_\_  
Contractor's Signature & Date

\_\_\_\_\_  
Owner's Signature & Date

\_\_\_\_\_  
Contractor's Name (Print)

\_\_\_\_\_  
Owner's Name (Print)

**Regulations and Information**

1. City of Marco Island Building Services is regulated by the Florida Building Code 5th Edition (2014). For more information about the code or to purchase the code, visit <http://www.floridabuilding.org>
2. Please be advised that significant portions of the City of Marco Island are subject to deed restrictions. It is incumbent upon the property owner to research deed restrictions that may be applicable to their property. Questions regarding deed restrictions should be directed to Marco Island Civic Association at (239) 642-7778.
3. Plans size should be 24" x 36" or smaller, on standard paper. Plans must be to scale.
4. Gas for pool heaters, fencing and screen enclosures must be permitted separately.
5. In order to pass final inspection a new pool must have either (1) an approved enclosure or barriers for the pool, (2) an approved safety pool cover, (3) an exit alarm on all doors and windows that access the pool, or (4) self closing, self latching access doors. See Florida Statute s.515.27.
6. State of Florida, Health Department approval is required for commercial pools.
7. All areas that are disturbed by construction activity shall re-graded and satisfactorily ground covered prior to the final inspection. See Marco Island Administrative Construction Code Sec. 103.2.1.1.
8. One application must be filled out with the original signature of the qualifier pulling the permit.
9. The fee a commercial pool, spa, or fountain is \$0.25 per square foot for the pool, minimum \$200.00 plus an additional flat fee of \$75.00 for the electric permit. The fee for a single-family pool is \$200.00, including the electric permit.
10. A plan review fee of 25% of the permit fees will be charged at the time of application. This fee is not refundable nor is it credited to any other fee.
11. The Electronic Data Conversion Surcharge, added to all permits, shall equal 5% of the total permit cost, with a minimum charge of \$5.00 and a maximum charge of \$300.00. The fee is capped at \$100.00 if the documents are also submitted in electronic format.

**RECORDED NOTICE OF COMMENCEMENT MUST BE POSTED IF THE PROJECT VALUATION EXCEEDS \$2,500.00 WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE RECORDING YOUR NOTICE OF COMMENCEMENT.**

**Contractor's Affidavit**

I certify that all the foregoing information is accurate and that all work must be done in compliance with all applicable laws regulating construction and zoning. I understand **THERE WILL BE A FINAL INSPECTION** of the work permitted herein. Compliance will be strictly enforced.

**No work whatsoever will commence until the building permit has been issued.**

- The permit fee will be quadrupled if work is started without an approved permit.
- The permittee further understands that only licensed contractors may be employed and that the structure shall not be used or occupied until a Certificate of Occupancy is issued.
- See Section 105.4.1.1 of the Marco Island Administrative Construction Code for information regarding the permit expiration date.

\_\_\_\_\_  
Print Name of Qualifier

\_\_\_\_\_  
Signature of Qualifier

State of Florida County of \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_, who is personally known to me or has produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
Signature, Notary Public – State of Florida

(Seal)

\_\_\_\_\_  
Printed, Typed, or Stamped Name of Notary