



Shed-Utility Permit
Building Permit
Florida Building Code 5th Edition (2014)

14

Job Information Application Date: _____ Est. cost: _____ Permit #: _____

Tax/Folio #: _____ Job Address: _____

Legal Sub/Unit/Blk/Lot: _____

Owner Name: _____

Owner Mailing Address (if different): _____

Description of Work: _____

Contractor Information

Contractor: _____ State Cert/CC Comp Card #: _____

Qualifier's name: _____ Job rep: _____

Address: _____

Phone/Fax/E-mail: _____

Work being performed

Square footage: _____ Slab needed: _____

Setbacks (feet): Front: _____ Rear: _____ Lside: _____ Rside: _____

Please be advised that significant portions of the City of Marco Island are subject to deed restrictions. It is incumbent upon the property owner to research deed restrictions that may be applicable to their property. Questions regarding deed restrictions should be directed to the Marco Island Civic Association (MICA) at (239) 642-7778.

The following must be included with the application

- Two copies of the entire floor plan showing and the location and type of each building. Three copies for commercial.
- Copy of engineered drawings 1 on file with the City and 2 copies included with the application.

Regulations and Information

1. City of Marco Island Building Services is regulated by the Florida Building Code 5th Edition (2014). For more information about the code or to purchase the code visit <http://www.floridabuilding.org>
2. Plans size should be 24" x 36" or smaller, on standard paper. Plans must be to scale.
3. Definition: The term "utility building," means a building, which is not intended, for human occupancy.
4. Location and design:
 - a) Utility storage structures (sheds) located in residential single family (RSF) zoned areas shall be physically attached to, and architecturally integrated into the principal structure.

- b) Utility buildings may be located in any single family, duplex, or multi-family dwelling areas.
 - c) The maximum distance between the floor and the bottom of the ceiling joist is to be 7' – 6".
 - d) The maximum floor area shall not exceed 100 square feet.
 - e) No side may be more than ten feet in length or less than three feet in length. The width may be three feet if the side length is reduced to a maximum of six feet.
 - f) A utility building must comply with the setbacks for the district in which it is erected.
5. Check with the respective property owners association for deed restrictions.
 6. Owner-builders must sign an affidavit and supply homeowners insurance.
 7. One application must be filled out with the original signature of the qualifier pulling the permit.
 8. The fee for this permit is \$0.50 per square foot, or \$50.00 for each required inspection. The minimum permit fee is \$50.00.
 9. A plan review fee of 25% of the permit fee will be charged at the time of application. This fee is not refundable nor is it credited to any other fee.
 10. The Electronic Data Conversion Surcharge, added to all permits, will equal 5% of the total permit cost, with a minimum charge of \$5.00 and a maximum charge of \$300.00. The fee is capped at \$100.00 if the documents are also submitted in electronic format.

RECORDED NOTICE OF COMMENCEMENT MUST BE POSTED IF THE PROJECT VALUATION EXCEEDS \$2,500.00 WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE RECORDING YOUR NOTICE OF COMMENCEMENT.

Contractor's Affidavit

I certify that all the foregoing information is accurate and that all work must be done in compliance with all applicable laws regulating construction and zoning. I understand **THERE WILL BE A FINAL INSPECTION** of the work permitted herein. Compliance will be strictly enforced.

No work whatsoever will commence until the building permit has been issued.

- The permit fee will be quadrupled if work is started without an approved permit.
- The permittee further understands that only licensed contractors may be employed and that the structure shall not be used or occupied until a Certificate of Occupancy is issued.
- See Section 104.5.1.4 of the Marco Island Administrative Construction Code for information regarding the permit expiration date.

Print Name of Qualifier

Signature of Qualifier

State of Florida

County of _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20____, by _____, who is personally known to me or has produced _____ as identification.

Signature, Notary Public – State of Florida

(Seal)

Printed, Typed, or Stamped Name of Notary