

RESOLUTION 15-44

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARCO ISLAND, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH THE TOP RANKED FIRM VICTOR J. LATAVISH ARCHITECT, PA, IN AN AMOUNT NOT TO EXCEED \$384,460, FOR ARCHITECTURAL DESIGN SERVICES FOR A NEW COMMUNITY CENTER AT MACKLE PARK IN ACCORDANCE WITH RFQ 15-005; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, in accordance with Florida Statutes, Chapter 287.055, Consultants Competitive Negotiations Act, the City of Marco Island (the "City") published a Request for Qualifications (RFQ) from Florida certified, licensed, and experience architectural firms to provide architectural design services for a new Community Center at Mackle Park; and

WHEREAS, in accordance with the City's Purchasing Ordinance No.11-03, the City Manager established a five-person Scoring Committee to review, evaluate and rank qualifications packages in accordance with RFQ criteria; and

WHEREAS, on February 26, 2015 the City received seven (7) responses to the RFQ which were subsequently reviewed and evaluated by the Scoring Committee; and

WHEREAS, on April 6, 2015 City Council passed Resolution No.15-35 accepting the ranking and recommendations of the Scoring Committee and authorizing the City Manager to negotiate a contract with the highest raked firm of Victor J. Latavish Architect, PA; and

WHEREAS, the City Council finds that contracting with the top ranked firm of Victor J. Latavish Architect, PA for the architectural services as outlined in RFQ 15-005 is in the best interest of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARCO ISLAND, FLORIDA, THAT:

Section 1. The above recitals are true and correct and incorporated herein.

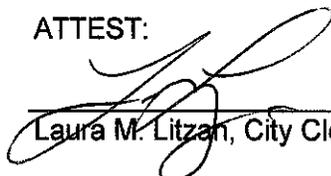
Section 2. The City Council authorizes the City Manager to execute a contract with the top ranked firm of Victor J. Latavish Architect, PA. in an amount not to exceed \$384,460.

Section 3. Consultant's detailed proposal is attached to this Resolution as Exhibit A.

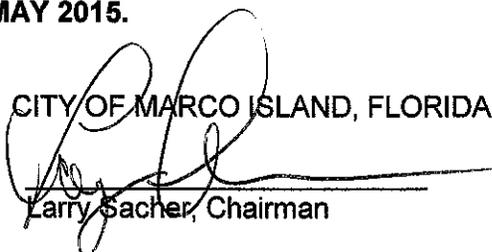
Section 4. This Resolution shall take effect immediately upon adoption.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF MARCO ISLAND, FLORIDA, THIS 18TH DAY OF MAY 2015.

ATTEST:

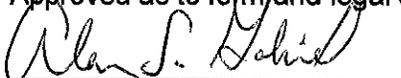


Laura M. Litzan, City Clerk

CITY OF MARCO ISLAND, FLORIDA


Larry Sacher, Chairman

Approved as to form and legal sufficiency:



Alan L. Gabriel, City Attorney

EXHIBIT A

SCOPE OF PROJECT

Mackle Park Community Center Building, 1-story, est. size 12,000 sf to 16,000 sf, with sitework including utilities, drainage, parking, landscaping, irrigation, and total project budget of \$3,500,000.00 including A/E fees, construction, fixtures, and furnishings

SCOPE OF SERVICES

Basic A/E Services for the Building Design include Project Management, Architectural, Structural, Plumbing, Mechanical, and Electrical Engineering. Basic Services for Site Development include Surveyor, Geotechnical Engineering, Civil Engineering, and Landscape Design.

PHASE 1- PRELIMINARY DESIGN- 30% SUBMITTAL

- Predesign Meeting with client
 - Program Verification
- Topographic Survey
- Preliminary Design Concept
 - Site Plan, Floor Plan, Roof Plan
 - Temporary Facilities Plan
 - Alternative Phased Construction Plan
- Preliminary Code Review
 - FBC/NFPA occupant load calculations
 - Plumbing Code review, fixture calculations
- Design Meetings with City staff (2)
 - Preliminary Design & Budget
 - Value Engineering Alternatives
- SDPA Pre-Application Meeting
- Progress meetings, twice each month*
- Preliminary Design Presentation, 30% Submittal
 - Design Concept Site Plan & Elevation
 - Preliminary Budget
 - Color Plan Presentation
- Presentation to Parks and Recreation Advisory Committee (1)
- Presentation to City Council (1)
- Additional unspecified presentation if needed (1)

PHASE 2- DESIGN DEVELOPMENT & SDP- 60% SUBMITTAL

- Geotechnical Report
- Progress meetings, twice each month*
- Civil Engineering
 - SDPA Documents and Exhibits
 - Storm Water Management Engineering
 - Paving, Grading, Utilities Engineering
 - FDEP permit modification if required
 - Minor Traffic Impact Statement
- Architectural Design
 - SDPA Floor Plan & Exterior Elevations
 - Exterior Color Sample Submittal
 - Alternative/Deviation Application

Landscape Design

- Buffers and Landscaping at Work Areas only

 - Landscape Plan and Schedule

 - Irrigation Plan and Details

- SDPA Plan review replies

- Value Engineering Review

- Staff Review, 60% Submittal

 - Plans, Elevations

 - Construction Cost Estimate update

- Presentation to City Council (1)

PHASE 3- CONSTRUCTION DOCUMENTS- 90% & 100% SUBMITTALS

Building Construction Documents

Architectural Design

 - Building Code and Fire Code compliance data

 - Occupant Load & Egress Calculations

 - NFPA Life Safety Plan

 - Floor Plan

 - Reflected Ceiling Plan

 - Roof Plan

 - Elevations (4)

 - Building Section

 - Wall Sections & Details

 - Roof & Gutter Details

 - Door Schedule & Details

 - Louver Schedule & Details

 - Finish Schedule & Details

 - Material & Finish Sections

 - Accessory Schedule & Details

 - Interior Elevations & Details

Structural Engineering

 - Foundation Plan and Schedules

 - Roof Framing Plan and Anchor Schedule

 - FBC Ch. 16; Wind Load Calculations

 - Sections, Details

Fire Protection Engineering

 - NFPA 13 Code compliance criteria

 - Fire Sprinkler Plan

 - Riser Diagram

Plumbing Engineering

 - Domestic Water Plan and Details

 - Sanitary Water Plan and Riser Diagrams

 - Fixture Schedule, Notes, Details

HVAC Engineering

 - Energy Code Calculations

 - HVAC System and Details

Electrical Engineering

 - Load Calculations

 - Exterior Building Lighting

 - Interior Building Lighting

 - Electrical Plans, Power and Data

 - Electrical Riser Diagrams

 - Panel Schedules

Technical Specifications; Arcom/AIA MasterSpec, CSI Format
Facilities Management Review, 90% Submittal
Final Plans, Specifications, 100% Submittal
Construction Cost Estimate update
* Progress report meetings by teleconference, twice each month

PHASE 4- BUILDING PERMIT PHASE

Prepare building permit applications and attachments
Prepare and submit Building Permit application and related documents
Responses to Code Officials

PHASE 5- BID SERVICES

Issue approved plans, specs, and bid schedule
Attend Prebid Meeting, respond to bidders questions once each week
Review bids

PHASE 6- ADDITIONAL SERVICES

Additional Services, if requested and approved by City on LS or T/M Basis:

2-Phase Design & Construction
Threshold Inspection Reports, if required
Plan Revisions made after approval of 30% Submittal
Plan or Detail Revisions made after approval of 90% Submittal
Additional Meetings with Stakeholders
Additional Design Studies or Renderings
Easements, Preserve/Buffer Changes
Increased Scope of Work
Other unforeseen Project Related Requests

PHASE 7- CONSTRUCTION PHASE SERVICES

Services provided only if project proceeds to construction phase;

Preconstruction Meeting (1)
Progress Meetings onsite, twice each month (2 x 10)
Observe General Construction Progress, Field Reports
Review Contractors Schedule and Shop Drawings
Review Contractors Monthly Payment Applications (10)
Review Contractors Change Order requests, as needed
Respond to Contractors Requests for Information
Punchlist & Substantial Completion meeting onsite (1)
Certifications required for permit closeout
Sitetwork
Landscaping
Review Closeout Documents and Warranties
Review Contractors As-Built Records
Final Acceptance Meeting Onsite (1)
Note: Fee proposal is based on 1-Phase Construction

SUBCONSULTANTS

American Engineering
Surveyor
Marco Island, Florida

Burgess Brant Consulting Engineers
Mechanical Engineer
Ft. Myers, Florida

JRL Associates, Inc.
Landscape Architect
Naples, Florida

Liebl & Barrow Consulting Engineers, LLC
Structural Engineers
Ft. Myers, Florida

Grady Minor & Associates
Civil Engineers
Bonita Springs, Florida

Stafford Engineering, Inc.
Electrical Engineer
Bonita Springs, Florida

Universal Engineering Sciences, Inc.
Geotechnical Engineer
Ft. Myers, Florida

EXCLUSIONS

Permit Fees
Detailed Cost Estimates
LEED Certification
Commissioning services after completion of construction
Other certifications except as may be required by Building Code

REIMBURSABLE EXPENSES

Copies, plotting media, prints, postage, shipping, courier; cost plus 10%
Mileage at IRS rate

A/E FEE SCHEDULE- BASIC SERVICES

1	Preliminary Design	LS	\$76,200.00
2	SDPA & Design Development	LS	\$92,120.00
3	Construction Documents	LS	\$108,400.00
4	Building Permit Phase	LS	\$2,760.00
5	Bid Phase	LS	\$5,480.00
	Reimbursable Expenses	Est.	\$4,400.00
Total	Basic Services		<u>\$289,360.00</u>

A/E FEE SCHEDULE - BASIC, CONSTRUCTION, & ADDITIONAL SERVICES

1-5	Basic Services	LS	\$289,360.00
6	Construction Phase	LS	\$48,640.00
7	Additional Services	T/M	\$46,460.00
Total			<u>\$384,460.00</u>

STANDARD HOURLY RATE SCHEDULE

Architect- Principal	\$180.00	/hr
Architect- Staff	\$150.00	/hr
Senior Designer	\$100.00	/hr
Senior Construction Administrator	\$90.00	/hr
Clerical	\$50.00	/hr

PRELIMINARY DESIGN SCHEDULE

1	Preliminary Design	est.	3	months
2	Design Development Phase	est.	3	months
3	Construction Documents	est.	3	months
4	Building Permit Phase	est.	1	month
5	Contingency	est.	2	months
Total			<u>est. 12</u>	<u>months</u>