

## CITY OF MARCO ISLAND

### COMMUNITY DEVELOPMENT DEPARTMENT

October 27, 2005

#### **EMERGENCY PERMITTING SYSTEM**

In accordance with Section 6-179 (b) of the Marco Island Code of Ordinances, an emergency permitting system has been developed to facilitate post disaster recovery and reconstruction. The following policies are effective immediately.

1. Emergency repairs may be made to residential, commercial, and industrial structures without a requirement for an individual building permit for the following activities for a period of 60 days:
  - a) Temporary roof repairs with plywood or plastic sheeting to make structures habitable or to prevent continuing damage due to rain and wind to building and exteriors;
  - b) Covering exterior wall openings with plywood or plastic sheeting;
  - c) Repairs to interior ceilings to make buildings habitable or to drain accumulated flood waters;
  - d) Repairs to steps;
  - e) Temporary stabilization measures to avoid imminent building or structure collapse;
  - f) Replacement of outdoor air conditioning units;
  - g) Replacement of flooring in bathrooms;
  - h) Replacement of cabinets;
  - i) Roof repair of less than 400 square feet;
  - j) Replacement of less than 25 percent of windows in single family homes; and
  - k) Demolition of screened pool enclosures.

*In addition, carpeting, tile work, painting, and wallpapering does not require a building permit.*

2. The Building Services Division will review building permit applications and conduct inspection activities in the following priority order:
  - a) destroyed structures;
  - b) damaged structures;
  - c) roofing permits;
  - d) screened pool enclosures; and
  - e) all other permits.

3. Building permit information can be taken over the phone by city staff. The number to call is 389-5063. Once the information recorded, the permit applicant can sign the paperwork at a later date.
4. General notes:
  - a) if property owners use contractors to perform any work, they should check to make sure the contractor is properly licensed. *Please note that some contracting trades do not require a license. For more information, please call Collier County Contractor Licensing at 403-2431.*