



NOTICE TO CONTRACTORS



Date: November 8, 2013

Subject: Inspection Changes regarding Single Family Permits

In an effort to improve accuracy in the inspection process we have turned on the Inspection Priority functionality in our permitting software. This will immediately affect Single Family permit types - New construction, additions or remodels. Other permit types will be added later.

New Inspection Priority

Level	Inspections per Level
0	099
1	100, 102, 103, 106, 119, 133, 139A, 200
2	122, 127
3	104
4	105, 118
5	107
6	138, 146, 201, 202, 300, 501
7	108
8	109
9	110, 111, 114, 120, 134, 139B, 146B, 147, 204, 301, 502, 505, 511, 800, 801, 802, 805, 813
10	115

You will not be able to schedule a prioritized inspection unless all prerequisite inspections have a status of complete. This may be over-ridden by the Building Official, or lead Building Inspector, with good cause noted in the system.

Helpful Tips

There is a new inspection 146B Window/Door CO. You will see this on new construction, addition and remodel permits.

When you see both the 146 and 146B inspection in your list:
 -call the 146 Window/Door inspection prior to the framing inspection
 -call the 146B Window/Door CO inspection at CO.

105 Shear Wall inspection is not required for *single story* homes. When required it occurs at the 107 Sheathing Inspection.

The CO worksheet is now available on the City Website. Be sure to start using it at least 3 weeks before CO.

Use the Citizen Access Portal and our automated inspection result emails to be advised of and manage inspections.

List of inspections by inspection number

000's Other	137 CO Final	400's Gas	620 Comm LP Tanks
004 Model Home	138 Roof Dry-in	400 Gas Rough	621 Hood Extinguisher Sys
099 NOC	139A Soil Treatment Initial	401 Final Gas	631 Mechanical Hood
028 Final Survey Waiver	139B Soil Treatment Final	402 Tank Tie Down	622 FD Apparatus Access
	140 After Hours Insp.		623 Final Fire
100's Structural	141 Site Improvement	500's Electrical	624 CO Final Fire
100 Footings	142 Engineering Final	500 T-Pole	625 Fire Other
101 Pile Caps	143 MI Utility Eng Dept	501 Electric Rough	
102 Grade Beam	144 MI Utility Bill Dept	502 Final Electric	700's Accessories
103 Slab	145 Mitigation Verification	503 Service Change	700 Pool Steel & Ground
104 Tie Beam	146 Window /Door	504 Temp Power	701 Pool Deck
105 Shear Wall	146B Window/Door CO	505 TUG	702 Final Pool
106 Columns	147 Final Elev Cert	506 Underground	718 Pool Barrier Letter
107 Sheathing	148 Certificate of Use	508 Pool Electric	719 Pool Barrier Inspection
108 Framing	149 Zoning Final	509 Marine Electric	903 Public Pool Constr
109 Insulation	150 Check Permit Status	510 CO Final Electric	703 Awning
110 Tile Backerboard	151 Work Complete	511 Low Voltage System	704 Shutter
111 Roof in Progress	152 Submit in-progress	512 Solar PhotoVoltaic	705 Solar System
112 Floodproofing	Engineering Reports.	513 Pool Steel & Ground	706 Demolition
113 FFE	161 Roof Deck Nailing	Bonding	707 Fence
114 Elevator Cert	162 Secondary Water	514 Pool Deck Bonding	708 Sign
115 Final Building	Barrier		709 Screen Enclosure
116 Steel Building	163 Roof to Wall	600's Fire	710 Irrigation Systems
117 Threshold Letter	Connections	601 Fire Stop Vert	711 Dock
118 Lintel Beam	164 Roof Mitigation Form	602 Fire Stop Horz	
119 Fill Cells		603 Firewall/Partitions	800's Site
120 Flood Vents	200's Plumbing	633 Dampers	800 Right of Way
121 Concrete Deck	200 Plumbing Rough	604 Fire Sprinkler Sys	801 Storm Water Mgmt
122 Spot Survey	201 2nd Rough in	605 Standpipe	802 Landscape
123 Final Survey	201 Partial 2 nd Rough	606 Temp Standpipe	803 Parking/Handicap
124 Stairs	202 Plumb Stack Test	607 Fire Pump	
125 Elevator Pit	203 Sewer Tap	608 Fire Extinguishers	804 Well
126 V-Zone Cert	204 Final Plumbing	609 Fire Alarm System	805 Required Landscaping
127 Spot Elevation	205 Grease Trap	610 Smoke Detectors	810 Exotic Veg Removal
128 Breakaway Wall	208 CO Final Plumb	611 Heat Detectors	812 ROW Owner Letter
129 Engineering Cert		612 Hydrants	813 On-Site Stormwater
130 T/S Framing	300's Mech. A/C	613 Fire Dept Access	
131 Drywall	300 Mech. rough A/C	614 Exit Lighting	900's Health Department
132 T/S Insulation	301 Final Mech. A/C	615 Emergency Lighting	900 Septic Construction
133 Monolithic Slab	302 CO Final Mech.	616 Egress	901 Septic Final Cover
134 Final Roofing		617 Doors	902 Septic Repair
135 Handicap		618 Vertical Shafts	903 Public Pool Constr
136 FEMA		619 Trash Chutes	904 Septic Connection

CO WORKSHEET - NEW SINGLE FAMILY HOME

CONTRACTOR: _____

PROPERTY ADDRESS: _____

CONTACT/PHONE#: _____ Email _____

HOUSE PERMIT# _____

HOUSE FINAL INSPECTIONS: **120 123 147 134 139B 146B 204 301 502 800 801 813 115**

FFE ELEV: _____ V-ZONE ? If yes need **126** Breakaway Wall Cert

LANDSCAPE REQUIRED **802 805 810**

(When landscape work is complete, submit a landscape plan that shows how the minimum tree requirements were met. The site will then be inspected, normally within 24 hours)

SEWER TAP# _____ **203**

POOL PERMIT# _____ **508 700 701 702 123 719 & 718** POOL BARRIER LETTER

CAGE PERMIT# _____ **709 123**

IRRIGATION PERMIT# _____ **710** **812** IRRIGATION LETTER

GAS PERMIT# _____ **400 401 402**

SHUTTER PERMIT# _____ **704**

If all impact shutter permit is not required.

If all openings are not protected with impacted shutters, check note 115 on house permit to verify.

OTHER PERMITS# _____

FEES: _____ REINS _____ PWINS _____ FREINS _____

CCWR: _____

REINSPECTION: _____

REVISIONS: _____

OTHERS: _____

WHEN COMPLETED, PLEASE RETURN TO

PERMITSUBMITTALS@CITYOFMARCOISLAND.COM OR FAX TO 239-393-0266. THANK YOU.