

Instructions for Lot Drainage Plan Submittal

1. Use this form in conjunction with the ROW Permit application (for work in the public right-of-way), the Site Permit application (for work on the owners property), or both when applicable.
2. Marco Island encourages Positive Drainage, but realizes that many low-lying or relatively flat areas do not shed water readily. Lack of positive drainage does not exclude a parcel from development.
3. When completing the form, the first step is to locate the latest County approved Master Drainage Plan as reference for the proposed elevations.
4. If no Master Drainage Plan exists, we recommend a minimum of 2% (1/4" per ft.) cross slope for open areas and a 0.5% (1/16" per ft.) longitudinal slope in flow ways (lot lines). This is a recommendation, not a requirement.
5. If no neighboring structures exist, a simple N/A (not applicable) for FIN FLR _____ will suffice.
6. Odd (pie shaped, trapezoidal, etc.) lots or corner lots may require a separate sketch unless this form can be adapted.
7. Any unique grading situation (depressions) should be noted.
8. No significant storm water run-off is permitted to flow from the subject premises into abutting properties (Ordinance 95-20 & 95-61).
9. Any major deviation from this proposed lot drainage plan shall be submitted to the Building Department for review and approval. A revision fee will be assessed.
10. The person who will be obtaining the building permit may submit the lot drainage plan. A lot drainage plan will not be required to obtain a building permit for remodeling when no additional impervious areas are being created.
11. Pre-application meetings are available with the Public Works Department on an appointment basis.
12. This form will be reviewed for substantial conformance with generally accepted drainage and grading practice to assure discharge of stormwater runoff, or to identify areas of water retention.